Parallel Office
Status: Pre-Adoption / Non-Binding
Date: [12/2025]

Corrections & Revisions Policy

Phase I · Transparency & Integrity

1. Purpose

This policy governs how errors, omissions, and revisions are handled to preserve credibility and public trust.

2. Applicability

This policy applies to:

- published analytical briefs
- tabletop materials and reports
- methods descriptions
- public statements hosted on ParallelOffice.org

3. Types of Issues

A. Minor Corrections

Examples:

- typographical errors
- formatting issues
- citation clarifications

Handling:

- corrected without notice
- version number unchanged

B. Substantive Corrections

Examples:

- factual inaccuracies
- mischaracterized sources
- unclear methodological statements

Handling:

- correction logged publicly
- version number incremented
- correction note added

C. Methodological Revisions

Examples:

- changes to assumptions
- analytical framework adjustments
- scope clarifications affecting interpretation

Handling:

- revision note published
- prior version archived
- summary of impact provided

4. Correction Log

A public Corrections & Revisions Log is maintained, listing:

- document name
- version number
- date
- nature of change
- reason for change

No content is deleted without archival.

5. External Challenges

Substantive challenges or critiques received from external parties are:

- logged
- reviewed
- responded to when appropriate

Disagreement alone does not trigger revision.

6. Non-Retroactivity

Corrections clarify record accuracy; they do not retroactively alter historical observations or logged exercise outcomes.